



Howard B. Hoffman, Attorney at Law

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Account Statement

Prepared for Austin Stephens
Re: Mac Business Solutions FLSA Litig.

Previous Balance	\$0.00
Current Charges	\$25,643.30
New Balance	\$25,643.30
Adjustments	\$0.00
Payments	\$0.00
Now Due	\$25,643.30
Trust Account	\$0.00

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Austin Stephens
88 Ole Barn Road
Kearneysville, WV 25430

Invoice Date: June 29, 2016
Invoice Number: Pre-bill
Invoice Amount: \$25,643.30

Matter: Mac Business Solutions FLSA Litig.

Attorney's Fees

9/17/2015	Lengthy tele conf. with client re FLSA claims, potential issues and manner of calculating overtime. (.9 hrs). Add'l scheduling tele conf. (.1 hrs). Draft letter of representation; review and revise, transmit. (.3 hrs).	H.B.H.	1.30	\$422.50
9/19/2015	Meet with clients to review wage/hour issues.	H.B.H.	4.10	\$1,332.50
10/6/2015	Tele conf. with AS re status of matter. (.2 hrs). Begin drafting Complaint. (1.8 hrs). Multi (2) tele conf. with D. Hughes. (.5 hrs). Draft letter of representation, transmit. (GRATIS). Draft letter of representation to P. Straub, transmit. (GRATIS).	H.B.H.	2.50	\$812.50
10/7/2015	Review and revise Complaint. (.8 hrs). Prepare civil cover sheet. (.1 hrs) Prepare 3 summons. (.1 hrs). Open case via ECF.	H.B.H.	1.00	\$325.00
10/8/2015	Review Order of Court re assignment of Judge.	H.B.H.	.10	No Charge
10/9/2015	Travel to MAC Business Solutions and serve Defendant Surinder Tohan.	H.B.H.	.60	\$195.00
10/9/2015	Tele conf. with Paul Straub re status of matter.	H.B.H.	.10	\$32.50
10/9/2015	Draft comm. to clients regarding status of matter (filing, service, etc.). Review response from AS.	H.B.H.	.10	\$32.50
10/9/2015	Prepare Complaint, Civil Cover Sheet, Summons. (.1 hrs). Draft cover letter to Defendants re service of same; review and revise. (.2 hrs).	H.B.H.	.30	\$97.50
10/10/2015	Prepare proof of service forms. (.2 hrs) File same via ECF. (.1 hrs).	H.B.H.	.30	\$97.50

10/11/2015	Draft comm. to clients, attaching proof of service.	H.B.H.	.10	\$32.50
10/14/2015	Draft comm. to DOL investigator re initiation of litigation.	H.B.H.	.10	\$32.50
10/17/2015	Draft comm. to client re receipt of checks; provide advice re signing with restrictive endorsement.	H.B.H.	.10	\$32.50
10/19/2015	Review comm. from Austin S. re paycheck received. Draft response. Review reply.	H.B.H.	.10	\$32.50
10/22/2015	Tele conf. with Arent Fox attorney re service of process on Defendants.	H.B.H.	.10	\$32.50
10/28/2015	Draft comm. to C. Schaefer re extension of time and request for payroll records.	H.B.H.	.10	\$32.50
10/28/2015	Review comm. from P. Straub re status of matter.	H.B.H.	.10	\$32.50
10/29/2015	Draft comm. to lawyer with Arent Fox re status of matter.	H.B.H.	.10	\$32.50
11/3/2015	Review Motion for Extension of Time.	H.B.H.	.10	\$32.50
11/4/2015	Review Order re extension of time.	H.B.H.	.10	\$32.50
11/24/2015	Tele conf. with opposing counsel concerning production of wage records and extension of time.	H.B.H.	.10	\$32.50
11/25/2015	Review consent motion re extend time. (.1 hrs). Draft comm. to opposing counsel. (.1 hrs). Draft Response to Consent Motion, review and revise, efile same. (.4 hrs).	H.B.H.	.60	\$195.00
12/1/2015	Review Order on Motion for Extension of Time.	H.B.H.	.10	No Charge
12/8/2015	Review Answer filed by Defendants (comparing same to Complaint).	H.B.H.	.40	\$130.00
12/10/2015	Review Order re deficiency re corporate disclosure form.	H.B.H.	.10	\$32.50
12/10/2015	Review Scheduling Order.	H.B.H.	.10	\$32.50
12/11/2015	Review Local Rule Corp Disclosure form.	H.B.H.	.10	\$32.50
12/17/2015	Review file materials produced by Defendants' counsel.	H.B.H.	.60	\$195.00
12/18/2015	Review comm. from opposing counsel re Joint Status Report. Review proposed Joint Status Report. (.2 hrs). Review pleadings file. (.1 hrs). Tele conf. with client (AS) re claims, response to Defs' letter. (.6 hrs). Draft lengthy comm. to opposing counsel. (.4 hrs). Draft revised Joint Status Report. (.3 hrs).	H.B.H.	1.60	\$520.00
12/21/2015	Review comm. from CS (opposing counsel). Tele conf. with CS re status of matter. (.3 hrs). Review comm. with revised Joint Status Report; draft comm. to CS re same. (.1 hrs).	H.B.H.	.40	\$130.00
12/23/2015	Review time cards detail reports and payroll registers. (.3 hrs). Multi (2) tele conf. with E. Schulman re same. (.5 hrs) Review and respond to multi comm. with E. Schulman. (.2 hrs).	H.B.H.	1.00	\$325.00
12/23/2015	Review Order of Court re referral to Magistrate Judges.	H.B.H.	.10	\$32.50
12/23/2015	Draft Consent to Magistrate Judge; file same via ECF.	H.B.H.	.20	\$65.00
12/28/2015	Review Order of Court re discovery guidelines.	H.B.H.	.10	\$32.50

1/6/2016	Draft comm. to Paul Straub re time records; review response.	H.B.H.	.20	\$65.00
1/21/2016	Review damage calculations re P. Straub. Forward same to client, requesting settlement authorization.	H.B.H.	.20	\$65.00
1/22/2016	Review file materials, tele conf. with E. Schulman re calculations for D. Hughes. (.4 hrs).	H.B.H.	.40	\$130.00
1/27/2016	Tele conf. with D. Hughes and E. Schulman, reviewing payroll data and related issues.	H.B.H.	.90	\$292.50
1/27/2016	Review Entry of Appearance.	H.B.H.	.10	\$32.50
1/28/2016	Review records re A. Stephens. (.3 hrs). Draft multi comm. to A. Stephens re status of matter. (.2 hrs). Transmit records to E. Schulman. (.1 hrs).	H.B.H.	.60	\$195.00
2/2/2016	Tele conf. with E. Schulman re calculations for Hughes and Straub, and difficulties re wage/hour records and documents.	H.B.H.	1.50	\$487.50
2/2/2016	Tele conf. with A. Stephens re wage and hour claims and calculations of same. (.6 hrs).	H.B.H.	.60	\$195.00
2/2/2016	Tele conf. with A. Stephens and E. Schulman, reviewing claims and payroll documents.	H.B.H.	1.00	\$325.00
2/3/2016	Comm. with E. Schulman re calculations for PS. (.4 hrs). Review revised calculations, comm. re same.	H.B.H.	.60	\$195.00
2/7/2016	Draft Methodology section re expert report; review wage calculations. (2.1 hrs). Draft comm. to E. Schulman. (.1 hrs).	H.B.H.	2.20	\$715.00
2/8/2016	Multi comm. with E. Schulman re preparation of report and calculations. Review multiple draft report. Draft expert designation. Draft comm. to opposing counsel. Prepare final materials and transmit.	H.B.H.	3.70	\$1,202.50
2/8/2016	Review Complaint and Answer. (.1 hrs). Draft Joint Stipulation, review and revise. (.5 hrs). Draft comm. to counsel re same. (.2 hrs).	H.B.H.	.80	\$260.00
2/9/2016	Review comm. from C. Schaefer re status of matter.	H.B.H.	.10	\$32.50
2/10/2016	Review comm. from C. Schafer re status of matter, including request for mediation.	H.B.H.	.10	\$32.50
2/12/2016	Tele conf. with A. Stephens re demands. (.4 hrs). Draft lengthy comm. with P. Straub re overtime demands, review response. (.4 hrs).	H.B.H.	.80	\$260.00
2/12/2016	Draft comm. to D. Hughes re status of matter.	H.B.H.	.10	\$32.50
2/13/2016	Tele conf. with D. Hughes re settlement demand. (.2 hrs). Draft settlement demand letter. (.2 hrs).	H.B.H.	.40	\$130.00
2/13/2016	Review records, draft lodestar statement. Draft comm. to counsel.	H.B.H.	.30	\$97.50
2/13/2016	Draft Request for Production of Documents from each Plaintiff (3 sets) to Mac Business Solutions, Inc. Review and revise. (1.2 hrs). Prepare letter to C. Schaefer re same. Review and revise. (.2 hrs) Draft e-comm. to C. Schaefer attaching same. (.1 hr).	H.B.H.	1.50	\$487.50
2/17/2016	Draft Interrogatories from A. Stephens. Review and revise. Transmit.	H.B.H.	1.60	\$520.00

3/1/2016	Draft comm. to C. Schaefer re status of matter.	H.B.H.	.10	\$32.50
3/2/2016	Review comm. from C. Schaefer re status of matter.	H.B.H.	.10	\$32.50
3/10/2016	Review comm. from counsel. File Joint Stip re coverage.	H.B.H.	.10	\$32.50
3/16/2016	Tele conf. with A. Stephens re status of matter and noting of depositions. (.3 hrs). Draft deposition notices for the Tohans. (.3 hrs). Draft 30b6 notice; review file materials. Review and revise. Finalize document. (.9 hrs). Review comm. from counsel re extension of time to respond to discovery; draft reply. (.2 hrs).	H.B.H.	1.70	\$552.50
3/18/2016	Review email from CS re mediation and discovery, etc. Review settlement letter from CS. Draft comm. to clients re same. Review multi responses. Draft lengthy comm to CS re status of matter. Review and revise.	H.B.H.	1.40	\$455.00
3/21/2016	Review "Emergency" Motion by Defendants. (.2 hrs) Review file materials for preparation of response. (.3 hrs).	H.B.H.	.50	\$162.50
3/22/2016	Draft Interrogatories from Stephens to Sunita Tohan and Surinder Tohan. Review and revise. (1.4 hrs).	H.B.H.	1.40	\$455.00
3/23/2016	Review answers and objections to D Hughes' interrogatories. Draft lengthy comm re deficient answers and objections. Review file materials. Transmit.	H.B.H.	1.20	\$390.00
3/24/2016	Review lengthy comm. from Schaefer re discovery dispute. Draft lengthy response; review and revise. Review reply from Schaefer.	H.B.H.	.50	\$162.50
3/27/2016	Draft 5 pg ltr to Schaefer re Stephens interrogatory answers; review and revise. Legal research re claim of privilege as to advice of counsel defense, "compound" objection to interrogatories, and factual basis re affirmative defenses.	H.B.H.	4.60	\$1,495.00
3/28/2016	Review comm. from C. Schaeffer re status of meeting; respond to same.	H.B.H.	.10	No Charge
3/29/2016	Draft Opposition to "Emergency" Motion. (.9 hrs). Prepare for meeting. (.2 hrs). Travel to and from Miles & Stockbridge for meet and confer. (.4 hrs). Attend meet and confer and discuss discovery objections/answers and discuss stay re mediation. (1.6 hrs).	H.B.H.	3.10	\$1,007.50
4/1/2016	Multi comm. with K. Eriksson re status of matter.	H.B.H.	.30	\$97.50
4/4/2016	Review and revise (substantially) Response to Emergency Motion re Stay. File same via ECF.	H.B.H.	.80	\$260.00
4/12/2016	Review comm. re mediation. Forward same to clients with comm. (.1 hrs). Draft comm. to opposing counsel re dates. (.1 hrs).	H.B.H.	.20	\$65.00
4/13/2016	Comm. with Judicial Assist to Judge Schulze re mediation timing.	H.B.H.	.20	\$65.00
4/14/2016	Multi comm. b/w counsel and Judicial Assistant to Judge Schulze re status of mediation date.	H.B.H.	.20	\$65.00

4/17/2016	Draft comm. to clients re scheduled mediation.	H.B.H.	.10	\$32.50
4/26/2016	Very briefly review comm. from C. Schaefer re overtime settlement offer.	H.B.H.	.10	\$32.50
4/26/2016	Briefly review settlement offer letter.	H.B.H.	.20	\$65.00
4/27/2016	Briefly review document production.	H.B.H.	.20	\$65.00
5/9/2016	Draft comm. to client re status of matter. (.1 hrs). Review document production; draft multi comm. to E. Schulman re same. (.2 hrs).	H.B.H.	.30	\$97.50
5/17/2016	Review Motion to Withdraw as counsel.	H.B.H.	.20	\$65.00
5/24/2016	Draft Opposition to Motion to Withdrawal; review and revise. File same via ECF.	H.B.H.	.60	\$195.00
6/5/2016	Draft letter to Judge Schulze re mediation. Review file materials.	H.B.H.	2.80	\$910.00
6/6/2016	Extensive tele conference with all three Plaintiffs re mediation process, expectations, strategies, etc.	H.B.H.	.90	\$292.50
6/6/2016	Review and revise mediation letter. Prepare exhibits and transmit.	H.B.H.	1.60	\$520.00
6/14/2016	Meet with clients (2) at 9:30 am; travel to US DCT. Attend mediation (ending at 3:30, no lunch). Return travel to office, conferring with clients during travel.	H.B.H.	7.50	\$2,437.50
6/16/2016	Draft Joint Motion for Approval; review and revise. Draft proposed Order re Joint Motion for Approval. (2.3 hrs) Review proposed settlement agreement. Draft lengthy comm. to opposing counsel re same. Review reply. (.7 hrs). Review and respond to multi comms from clients re status of matter. (.8 hrs).	H.B.H.	3.80	\$1,235.00
6/22/2016	Review recent edits re Motion for Approval; draft comm. to opposing counsel. Review response.	H.B.H.	.20	\$65.00
6/23/2016	Draft extensive comm. to clients re final settlement agreement. Review and revise.	H.B.H.	.30	\$97.50
6/24/2016	Tele conf. with A. Stephens re status of matter.	H.B.H.	.10	\$32.50
6/27/2016	Draft comm. to clients re status of matter, including signing of settlement agreement.	H.B.H.	.30	\$97.50
6/28/2016	Meet and confer with D. Hughes re settlement. Review settlement agreement.	H.B.H.	.50	\$162.50
6/28/2016	Review and respond to comm. from C. Schaefer re status of matter.	H.B.H.	.10	\$32.50
6/29/2016	Prepare Atty Affidavit re legal fees. (.6 hrs) Review Motion and file via ECF. (.3 hrs).	H.B.H.	.90	\$292.50
6/29/2016	Review and respond to comm. from C. Schaefer re status of matter.	H.B.H.	.10	\$32.50
SUBTOTAL:			71.90	\$23,270.00

Costs

10/7/2015	Filing Fee		\$400.00
2/3/2016	Invoice - E. Schulman (#1056)		\$790.00
2/8/2016	Postage - KE		\$2.08
2/8/2016	Postage - CBS		\$2.08
2/13/2016	Postage - KE		\$1.86
2/13/2016	Postage - CBS		\$1.86

2/17/2016	Postage - KE	\$0.71
2/17/2016	Postage - CBS	\$0.71
2/19/2016	Postage - KE	\$1.64
2/28/2016	Invoice - E. Schulman (#1058)	\$957.50
3/16/2016	Postage - CBS	\$1.42
4/9/2016	Invoice - E. Schulman (#1060)	\$41.25
6/6/2016	Invoice - E. Schulman (# 1065)	\$103.75
6/6/2016	FedEx - Judge Schulze (mediation statement)	\$15.90
6/6/2016	Tele Conference Charge	\$14.22
6/14/2016	Travel to US D.Ct. (Greenbelt) (57 miles @ .56/mile)	\$31.92
6/14/2016	Tolls (ICC) (To US District Court, Greenbelt) (\$3.20 x 2 (roundtrip))	\$6.40
SUBTOTAL:		\$2,373.30

Matter Ledgers

SUBTOTAL:	\$0.00
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Trust Account

6/29/2016	Previous Balance	\$0.00
Available in Trust:		\$0.00

TOTAL \$25,643.30

PREVIOUS BALANCE DUE \$0.00

CURRENT BALANCE DUE AND OWING \$25,643.30